**Employment Application Form**

**Genpact Headstrong Capital Markets** is a global consulting and IT services company with a specialized focus in capital markets. With more than 20 years of experience consulting with 9 of the world’s top 10 investment banks, we are the world’s leading technology services provider for the financial services and securities industries. This experience enables us to help transform capital markets business operations using a unique combination of our proprietary SEPSM performance benchmarks, process focus and technology expertise.

In 2011, Headstrong was acquired by Genpact Limited (NYSE: G), a global leader in business process management and technology services, leverages the power of smarter processes, smarter analytics and smarter technology to help its clients drive intelligence across their enterprise. Driven by a passion for process innovation and operational excellence built on its Lean and Six Sigma DNA and the legacy of serving GE for more than 15 years, the company’s 60,000+ professionals around the globe deliver services to its more than 700 clients from a network of 70+ delivery centers across 18 countries supporting more than 30 languages.

**We invite you to partner with us in making Genpact Headstrong Capital Markets a global leader in the financial services and securities industries, with exceptional people delivering sustained excellence.**



**Instructions to Candidates:**

1. All candidates are requested to read the following instructions carefully before filling in the form.
2. Please fill all fields contained in this form as the detailed information provided by you on this form will assist us in evaluating the role fit with your career aspirations and needs.
3. Please do not leave any entry blank. In case any of the fields is not applicable to you, please write **NOT APPLICABLE** or **N.A.** against the space provided.
4. Please fill the form with a pen and not with a pencil.
5. In case any entry is not clear to you, please ask the Genpact Headstrong Capital Markets India representative for clarification before filling the space on the form.

Please stick your latest passport-size photograph here.

**Employment Application Form**

1. **PERSONAL DETAILS:**

**(Photograph to be signed across by Candidate & Recruiter with OHRID)**

|  |  |
| --- | --- |
| Name (AS IN PASSPORT): | **Naman Garg** |
| Current Address: | **A1 403 Sector 77 Faridabad Haryana** |
|  |
| Phone Number – Residence: |  |
| Phone Number – Office with Extn. No. |  |
| Mobile: | **8149438752** |
| E-mail Address: | **Garg.naman86@gmail.com** |
| Permanent Address: | **A1 403 Sector 77 Faridabad Haryana** |
|  |
|  |
| Permanent Phone Number: |  |
| Date Of BirthD/MMM/YYYY): | **16/Jan/1990** |
| Father’s Name: | **Satish Chandra Garg** |
| Mother’s Name | **Manju Garg** |
| PAN Number: | **BFXPG1376J** |
| Nationality: | **Indian** |
| Passport:  If you don’t have a passport  then apply for it before joining | **Yes  No  Applied For** |
| Passport Number: | **U7965903** |
| Passport Expiry Date: | **30/Nov/2030** |
| Sex: | **Male** |
| Marital Status: | **Married** |
| Name Of Spouse: | **Priyanshi Agarwal** |
| Date Of Marriage: | **19 Jan 2020** |
| Indian Languages Known: | **Hindi** |
| Foreign Language(s) Fluent In: | **English** |
| Total Work Experience: | **5.3** |
| Gaps In Working Years: | **0** |

1. **EDUCATIONAL QUALIFICATIONS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **10th Standard** | **12th Standard** | **Graduation** | **Graduation 2 (if any)** | **Post-Graduation** |
| Name of degree | CBSE 10th | CBSE 12th | BTECH |  |  |
| Specialization in degree | Science | PCM | Electrical |  |  |
| Year of passing | 2006 | 2008 | 2012 |  |  |
| Name of Institute (with city) | Agarwal School | Agarwal School | MDU Rohtak |  |  |
| Percentage of Marks | 80.4 | 87 | 71.83 |  |  |
| Rank |  |  |  |  |  |

1. **Visa Details :**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Visa Details 1 | Visa Details 2 | Visa Details 3 | Visa Details 4 |
| Country: |  |  |  |  |
| Visa (Category – B1/B2, H1B, Visitor, Business): |  |  |  |  |
| Date of Issue: |  |  |  |  |
| Date of Expiry: |  |  |  |  |
| Type (Single, Double, Multiple) |  |  |  |  |

1. **PROFESSIONAL TRAINING:** (Managerial and other related to profession)

|  |  |  |  |
| --- | --- | --- | --- |
| **S.N.** | **TRAINING CONDUCTED BY**  **(Name of Institute, etc.)** | **TOPICS COVERED** | **DURATION** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

1. **EXPERIENCE SUMMARY:**

|  |  |
| --- | --- |
| Total IT Work Experience (in months) | 7.6333333 63 |
| Overseas IT Work Experience (in months) | 0 |
| Countries Worked In |  |

1. **PRIMARY TECHNICAL EXPERTISE:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Name of Skill**  (Please list only one in each column, e.g., VB, VC++, Java, or Oracle, SQL Server, or Unix, NT, etc.)  (Please list only one in each column, e.g., VB, VC++, Java, or Oracle, SQL Server, or Unix, NT, etc.) | | | |
| **Primary Language**  (e.g., Java/C++/ASP, etc.) | **Primary Database**  (e.g. Oracle/Sybase, etc.) | **Primary OS**  (e.g., UNIX/NT, etc.) | **Middleware**  (EJB/COM, etc.) |
|  | | | |
| Experience (in months) | AWS – 36 months, Nodejs – 12 months | DynamoDB – 6 month | Linux- 1 year |  |

1. **SECONDARY TECHNICAL EXPERTISE:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name of Skill** | | |
|  | **Secondary Language** | **Secondary Database** | **Secondary OS** |
|  |  | | |
| Experience (in months) |  |  |  |

1. **SUMMARY OF EMPLOYMENT:** (Starting from Recent)

| **S.N.** | **From**  **(DD/MM/YY)** | **To**  **(DD/MM/YY)** | **Name of the Company**  **(with city)** | **Last Position Held** | **Joining CTC** | **Last Drawn CTC** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | 23 Dec 2015 | 02 Feb 2018 | Atos | Software Engineer | 3.3 | 4.3 |
| 2 | 05 Feb 2018 | 29 June 2018 | Nityo Infotech | Node Developer | 6.3 | 6.3 |
| 3 | **02 July 2018** | 22 Feb 2019 | Harbinger Group | Senior Software Engineer | 7.5 | 7.5 |
| 4 | 07 March 2019 | Present | Infosys | Senior Associate Consultant | 9.8 | 10.6 |
| 5 |  |  |  |  |  |  |

1. **CAREER SUMMARY**: (One paragraph brief on your career thus far)

|  |
| --- |
|  |
|  |
|  |
|  |

1. **CURRENT SALARY DRAWN:**

|  |  |  |  |
| --- | --- | --- | --- |
| **COMPONENT** | **MONTHLY** | **ANNUAL** | **Last Appraisal Date/Hike%** |
|  |  |  |  |
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|  |  |  |  |
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|  |  |  |  |
|  |  |  |  |
|  | **Current Annual Gross : Rs.** | 10,6000 | 8 |
|  | **Expected Annual Gross : Rs.** | 16,00000 |  |

1. **JOINING DETAILS:**

|  |  |
| --- | --- |
| **Minimum Joining Period** | 1.5 month |
| **Notice Period Of Current Employer** | 3 month |
| **Leave In Hand** |  |
| **Any other offer in hand?** | Yes, last day 19 May |
| **Any Bond with Current Employer** | No |

1. **EMERGENCY CONTACT:** (Details of person/s to be contacted in case of any emergency)

|  |  |
| --- | --- |
| Name Of Person | Priyanshi Agarwal |
| Relationship with Applicant | Wife |
| Address | A1 403 Sector 77 Faridabad |
|  |
|  |
| Phone Number Res: | 9582299389 |
| Off: |  |

1. **PROFESSIONAL REFERENCES:** (Individuals who have known you in a professional capacity, **your managers or Leads in the past.** They will be sent a Reference Check Request, which has to be completed before your joining, as per the process)

|  |  |  |
| --- | --- | --- |
| 1 | Name Of Reference | Shivam Agarwal |
| Designation Of Reference | Support Engineer |
| Name Of Company | HCL |
| Contact Telephone Number | RES: 8800599466 OFF: |
| E-mail Address |  |
| 2 | Name Of Reference | Neha Garg |
| Designation Of Reference | Software Consultant |
| Name Of Company | Bristlecone |
| Contact Telephone Number | RES: OFF:7769895014 |
| E-mail Address |  |

1. **FAMILY BACKGROUND:** 
   1. What is your native place?

Place of Birth:

|  |
| --- |
| Hapur |

|  |
| --- |
| Hapur |

Place of Domicile:

* 1. Please provide us the following information about your family members.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.N.** | **Information About** | **Educational Qualifications** | **Organization Worked in** | **Last Designation** |
| 1 | Father | BAMS |  |  |
| 2 | Mother | MA |  |  |
| 3 | Sister | Btech | Tibco |  |
| 4 | Sister |  |  |  |
| 5 | Brother | MBA | Thomson |  |
| 6 | Brother |  |  |  |
| 7 | Spouse | B.Des | Mangoes Industries |  |

* 1. Please provide us the following information about your children, if any.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.N.** | **Information About** | **Age** | **Class Studying in** | **Institute Studying in** |
| 1 | Child |  |  |  |
| 2 | Child |  |  |  |

* 1. How would you classify your family background?

**** Business **** Armed Forces **** Public Sector

**** Self-employed (Doctor, Lawyer) **** Educationists **** Private Sector

**** Other (please specify) \_\_\_\_\_

* 1. Who do you identify and accept as your mentor (someone who has provided you career guidance) and why?

1. **OTHER INFORMATION & DECLARATION:**

|  |
| --- |
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|  |

Do you have any commitments / bonds with current employer OR existing application for work permit? If yes, then please give details.

|  |
| --- |
|  |

**ANY MAJOR ILLNESS IN THE PAST SIX MONTHS?**

(*This is important as our projects sometimes demand working in shifts)*

I hereby declare that (please tick as applicable):

|  |
| --- |
|  |

* I have not been interviewed by Genpact Headstrong Capital Markets India prior to this instance.
* I have been interviewed by Genpact Headstrong Capital Markets India on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (date) at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (place), prior to this interview and I was

**** Selected **** Rejected.

**In connection with my application for employment (including contract for services) and as a condition of continuing employment, I understand that investigative background inquiries are to be made on me including information as to my character, work habits, performance, education and experience along with reasons for termination of employment from previous employers.**

I authorize without reservation, any party or agency contacted to furnish the above mentioned information and release all parties involved from liability and responsibility for doing so. I hereby consent to obtaining the above information from Genpact Headstrong Capital Markets India and / or any of their agents. This authorization and consent shall be valid in original, fax, or copy form.

**I hereby declare that (please tick as applicable):**

* I have never been arrested or convicted for any offense or crime, even though subject of a pardon, amnesty or other similar legal action.
* I have never been afflicted with a communicable disease of public health significance or a dangerous physical or mental disorder, or ever been a drug abuser or addict.
* I have never unlawfully distributed or sold a controlled substance (drug).
* I have never been unlawfully present in, or deported from, any country.
* I am not a member or representative of any terrorist organization in any country.

I understand and agree that if I am found guilty of any of the items listed above, I will take full and complete responsibility for the same, and Genpact Headstrong Capital Markets India will in no way be responsible. I hereby certify that I have read and understood all the questions set forth in this application and all the answers and information that I have furnished on this form and to Genpact Headstrong Capital Markets India are true and correct to the best of my knowledge and belief.

I understand that any false or misleading statement and information provided by me (including contrary and negative feedback from the professional references provided by me) will make me liable for penalty up to and including termination of service.

* **I am open to work out of any location & 24x7 Shifts.**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Applicant | Naman Garg | Date | 27 March 2021 |
| Signature | *Naman Garg* | Location | Faridabad |